



**OPEN MEETING**

**REPORT OF THE REGULAR OPEN MEETING OF THE  
UNITED LAGUNA WOODS MUTUAL  
ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE\***

**Thursday, August 18, 2022 – 9:30 a.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, CA 92637**

**REPORT**

**MEMBERS PRESENT:** Anthony Liberatore – Chair, Maggie Blackwell in for Reza Bastani

**MEMBERS ABSENT:** Cash Achrekar, Reza Bastani, Michael Mehrain

**STAFF PRESENT:** Bart Mejia – Maintenance & Construction Assistant Director, Gavin Fogg – Manor Alterations Supervisor, Abraham Ballesteros – Manor Alterations Inspector II, Sandra Spencer – Administrative Assistant

**1. Call to Order**

Chair Liberatore called the meeting to order at 9:36 a.m. after a short recess in order to obtain a quorum.

**2. Acknowledgement of Media**

The meeting was being broadcast on Granicus and Zoom. No media was present.

**3. Approval of Agenda**

Hearing no objection, the agenda was approved by unanimous consent.

**4. Approval of Meeting Report for July 21, 2022**

Hearing no objection, the meeting report for July 21, 2022 was approved by unanimous consent.

**5. Chair's Remarks**

Chair Liberatore thanked Director Blackwell for standing in for an absent director to continue to do the business of this committee.

**6. Member Comments - *(Items Not on the Agenda)***

None.

**7. Division Manager Update**

Mr. Mejia commented on Manor Alterations being heavily impacted by the number of Covid cases. Service to the residents continues.

**8. Monthly Mutual Consent Report**

*Consent: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

Hearing no objection, the Consent Report was approved unanimously.

**9. Variance Requests**

A. 196-A – Approve Pavers in Common Area

Mr. Mejia introduced the variance and answered questions from the committee. Staff was directed to modify the Conditions Of Approval to include limiting the number of elements on the patio. Hearing no objection, the variance was approved unanimously.

B. 196-B – Approve Pavers in Common Area

Mr. Mejia introduced the variance and answered questions from the committee. No modifications to the Conditions Of Approval were requested. Hearing no objection, the variance was approved unanimously.

Items for Discussion:

None.

Items for Future Agendas:

- Director Blackwell will bring a discussion of Extension Requests into Common Area to the Governing Documents Committee as a future agenda item.

Concluding Business:

**10. Committee Member Comments**

- Chair Liberatore commented that he is pleased with the attention to detail in the documents produced by staff for the committee.

**11. Date of Next Meeting – September 15, 2022**

**12. Adjournment**

The meeting was adjourned at 9:45 a.m.

  
Anthony Liberatore, Chair

Anthony Liberatore, Chair  
Bart Mejia, Staff Officer  
949-597-4616